

BUSINESS UNLIMITED

CONNECT AND TEST YOUR TELEPHONES



CONNECT YOUR PHONES

Unbox and install the phone sets using the chart below.



HEADSET: Plug your headset into this port.



INTERNET: Plug into this port to connect to your network.



DC5V: If your network does not provide Power Over Ethernet (P.O.E.), a separate power supply will accompany your phone.



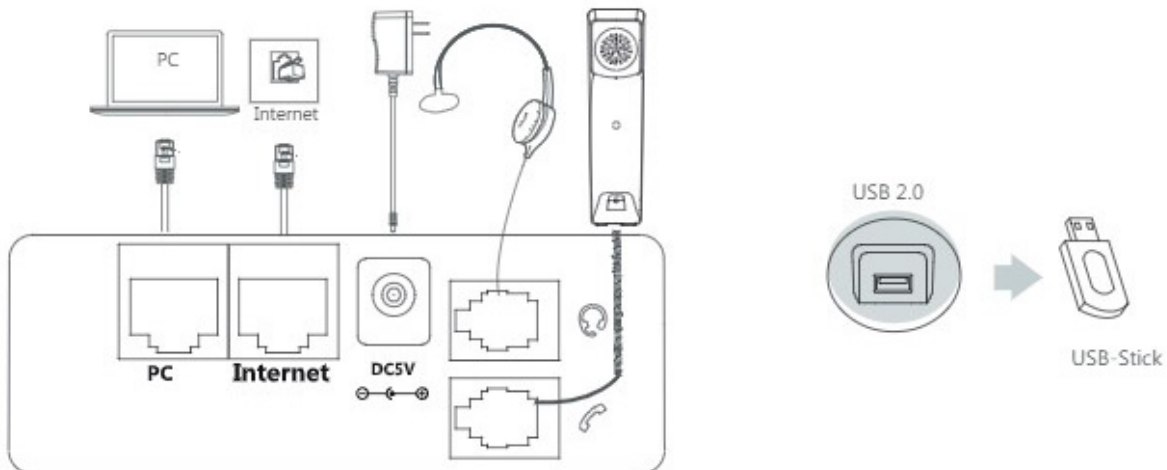
PC: Plug your PC into this port if your PC is connecting through your phone.



HANDSET: Plug your handset into this port.



USB Port: USB port for optional USB devices.



TEST YOUR PHONES

IMPORTANT: It may not be possible to test phones until cutover. Your Project Coordinator or Technician will advise you how to proceed.

- + Your phone will power up, connect and register. This should take approximately 1 - 2 minutes.
- + Your screen will go dark momentarily while the system configuration completes. Do not unplug the phone.
- + To confirm your phone connected and registered, note correct date + time on the screen.

NOTE: If setting up a cordless phone, your home screen may look different.

- + Test outbound calling by dialing an outside number such as your cell phone.
- + Test internal calling by calling another extension in your business group.
- + Test inbound calling by placing a call to your new telephone number from an outside line such as a cell phone.
- + Test features, such as Hold + Call Park.

Make or receive a phone call from your new phone.

Press **Hold**, verify that the other end is on hold and can hear the on-hold music/announcement, and ensure that you can retrieve the held call by pressing the **line key** that is on Hold.

Press **Park 1**, verify that the other end is on hold and can hear the on-hold music/announcement, and ensure that you can retrieve the parked call by pressing **Park 1** a second time.

NEXT: Once testing is complete you are ready to schedule your cutover by contacting your Project Coordinator.

ONCE YOUR PHONE CONNECTS SUCCESSFULLY...

Yealink T54W	The display will show the time and date, your subscriber number appears on the left with a green icon next to it and other keys such as the Park Keys populate.
Yealink T58W	The display will show the time and date, your subscriber number appears on the right with a green icon next to it and other keys such as the Park Keys appear.
Yealink T33G	The display will show the time and date, your subscriber number appears on the right with a green icon next to it and other keys such as the History and Contact Softkeys populate.
Mitel 6867i	The display will show the correct time and date, other keys such the Park Keys will populate and the top left key will show your subscriber number.
Mitel 6863i	The display will show the time and date as well as your subscriber number.

NOTE: If you are unsure of which phone you have, there is a sticker on the underside of the phone that indicates the model number.